

# Regulations for the Operation of the Erasmus+ BIP Programme

*(Approved by the Assembly, Decision No. 24/28-04-2025)*

## **Article 1: Publication of the Call for Expressions of Interest**

The call for expressions of interest for participation in an **Erasmus+ Blended Intensive Programme (Erasmus+ BIP)** shall be published on the Department's website within a reasonable period prior to the implementation of the programme.

Interested students shall also be informed through a centrally distributed email announcement.

The call is addressed to students of the Department who are at least in their **third year of studies** (unless otherwise specified in the call) and includes:

- a brief description of the programme (subject area, dates of online activities, and activities requiring physical presence),
- the number of ECTS credits awarded upon successful completion of the programme and the corresponding course in the Department's Curriculum to which the programme will be matched,
- the maximum number of participants from the Department and the funding that will be provided through the AUTH Department of European Educational Programmes,
- information regarding accommodation and/or meals provided by the host institution,
- information on the application procedure, relevant deadlines, and selection criteria (see Articles 2 and 3 of these Regulations),
- the date and time of an online information session between interested students and the programme coordinator representing the Department of Physics.

The call shall be accompanied by detailed information material provided by the organizing institution, as well as the application form.

## **Article 2: Submission of Applications**

Applications (which must be electronically signed through the Greek Government digital platform, gov.gr), together with all required supporting documents, shall be submitted by email exclusively within the specified deadlines to the Programme Coordinator.

Ms. **Aikaterini Garane**, member of the Laboratory Teaching Staff (EDIP) of the Department, has been appointed Coordinator of the Department's Erasmus+ BIP Programmes (Department Assembly Decision No. 23/28-03-2025).

The email address for submission of applications shall be specified in each call for expressions of interest.

The subject line of the email must be:

**BIP (Country) "Full Name"**

Upon receipt of the application, the applicant will receive a unique application code for future reference.

### Required Supporting Documents

The following documents must be attached to the application email:

1. Curriculum Vitae (CV).
2. Letter of Motivation (maximum length: one page).
3. Official Transcript of Records.
4. Foreign Language Certificates (minimum level B2), submitted as clear scanned copies.

### Article 3: Evaluation and Ranking of Applications

Applications shall be evaluated according to the following criteria:

#### (a) Eligibility / Exclusion Criteria (On/Off Criteria)

Applicants must:

- be enrolled in at least the **5th semester** of studies during the implementation period of the programme, unless otherwise specified in the call,
- have successfully completed at least **50% of the ECTS credits required for graduation** at the time of application,
- have a **Grade Point Average (GPA) of at least 6.5/10**, based on the submitted transcript of records,
- hold an English-language qualification at **minimum level B2** (only certificates officially recognized by ASEP are accepted).

Failure to satisfy any of the above criteria results in exclusion from further evaluation.

#### (b) Scoring Algorithm

The following elements are taken into account, provided that all eligibility criteria in Section 3(a) are satisfied:

- the applicant's GPA (provided it is at least 6.5),
- grades obtained in a specified number of courses (denoted as X) designated as prerequisites for participation in the programme,
- knowledge of foreign languages (English and additional languages).

The prerequisite courses are determined on a case-by-case basis by the instructor responsible for the Department of Physics course that will be recognized through the mobility programme.

#### Calculation of the Score

$$[M=(GPA \times 0.7) + \sum_{i=1}^X(\text{Course} \backslash \text{Grade}_i \times 0.1)]$$

plus:

- English language proficiency:
  - 3 points for level C2,
  - 2 points for level C1,
  - 1 point for level B2,

and

- 1 additional point for each additional foreign language.

The ranking list of applicants shall be published on the Department website.

For reasons of personal data protection, applicants shall be identified solely through their unique application code and not by name or student registration number.

Successful applicants shall also be informed individually by email using the address provided in their application.

#### **Article 4: Mobility Funding**

Funding for participation in the mobility programme shall be managed exclusively under the responsibility of, and in coordination with, the **Department of European Educational Programmes of AUTh**.

#### **Article 5: Course Recognition Following Completion of the Mobility Programme**

Successful completion of the mobility programme results in academic recognition through correspondence with the course announced in advance and the award of **at least 4 ECTS credits**.

The corresponding course must have been included in the student's course registration for either:

- the current academic year, or
- the following academic year (in the case of mobility taking place during the summer months).

Successful participation in the programme shall also be recorded in the student's **Diploma Supplement**.

Upon returning from the mobility programme, participants who have successfully completed all programme requirements must submit the following to the Erasmus+ BIP Programme Coordinator of the Department of Physics:

1. A certificate issued by the host institution confirming participation and successful completion of the programme (signed and stamped), which must include the final evaluation grade expressed on a **10-point scale**.
2. A brief activity report of approximately **1–2 pages**.

The timely submission of the above documents is the sole responsibility of the participants.

The Programme Coordinator shall submit to the Department Secretariat an official document indicating:

- the grade obtained by the student, and
- the corresponding course in the Department's Curriculum to which the grade will be transferred.

This document must also be co-signed by the instructor responsible for the corresponding course in the Department of Physics Study Programme.

This translation is suitable for inclusion in Department regulations, Erasmus+ documentation, or the Department website.